

## St. Thomas More Church, Hartley Wintney

### Minutes of Good Shepherds' meeting number 8 held on Tuesday 25<sup>th</sup> May 2010

#### Present:

Bill Bishop (chairman), Carole Johnson, Fr Dominic Adeiza, Janine Kilroy, Margaret Jennings, Marian Sandle, Pat Paul, Richard Bannon, John Marcotti (minutes)

#### Apologies:

Alan Bannon, Anne Stanley, Dcn Dave Morgan, June Walsh, Kath Budd, Louise Poulter, Marie Linscott, Paula Simcoe, Rosemarie Cooke, Stephanie Bannon, Viviane Faye

#### 1. *Previous minutes*

Previous minutes were agreed.

#### 2. *Buildings*

Richard will arrange a quinquennial survey, which is now overdue. This survey will include – among other things – the crack in the floor. **Action 8.01 Richard Bannon**

#### 3. *Catechist training*

We discussed the course being prepared by the diocese and decided to advertise it in the newsletter. It is relevant to both parishes. **Action 8.02 John Marcotti**

#### 4. *Communications plan*

We started discussing the proposals produced by the pastoral area, but ran out of time. We decided to ask all Shepherds to send comments to John before the middle of June, **Action 8.03 John Marcotti** ... and John will collate them and pass them on. **Action 8.04 John Marcotti**

#### 5. *Golden Jubilee*

Pat will organise a group to come up with some ideas and bring back proposals to the Good Shepherds. **Action 8.05 Pat Paul**

Fr Dominic offered to contact the bishop if required, in order to request the bishop's participation (but we are not sure yet what we would like him to do).

#### 6. *Canon Mahy's Jubilee*

We all agreed we wanted to mark this in some way. We decided to send a card and a gift of a bottle of champagne and some book tokens. Carole will arrange it. The gift can be delivered via the St Swithuns office. **Action 8.06 Carole Johnson**

7. *Stewardship house groups*

There will be a mass at St Swithun's at 8pm on 12<sup>th</sup> June to mark the conclusion of the programme.

8. *Living Our Faith*

Fundraising is in progress. Fr Dominic has received a positive response from lots of parishioners. Pledges are currently being received.

9. *Adopting a charity*

We decided to adopt a *small* charity abroad, preferably one where we have a personal link through somebody in the parish. Janine will write some notes about some possible charities and will also ask Paula for suggestions. **Action 8.07 Janine Kilroy**

10. *Other business*

Richard Bannon offered to bank the money for Louise on 6<sup>th</sup> June because Louise will be away. **Action 8.08 John Marcotti** to find out who is counting that week and put the three of them in touch.

We need a new altar cloth and purificator. **Action 8.09 Margaret Jennings** to buy them – the parish will pay.

We need a new representative on Churches Together. **Action 8.10 John Marcotti** to put an item in the newsletter.

Congratulations to Richard on his 25<sup>th</sup> wedding anniversary on 24<sup>th</sup> June. We'll have coffee after Mass on that day – and cake!

11. *Dates of next meetings*

Meetings will be on:  
Tuesday 20<sup>th</sup> July  
Tuesday 21<sup>st</sup> September  
Tuesday 23<sup>rd</sup> November

12. *Open items*

<b>Action number</b>	<b>Description and update</b>	<b>Actionee</b>	<b>Status</b>
8.01	To arrange a quinquennial survey	Richard Bannon	Open
8.02	Advertise the catechists' course in the newsletter	John Marcotti	Open
8.03	Request feedback from all Shepherds on the pastoral area proposals for One Parish	John Marcotti	Open
8.04	Collate the feedback and pass it on to the Pastoral Area	John Marcotti	Open
8.05	Get some suggestions for the golden jubilee and report back to the Good	Pat Paul	Open

<b>Action number</b>	<b>Description and update</b>	<b>Actionee</b>	<b>Status</b>
	Shepherds		
8.06	Organise a card and a gift for Canon Mahy's jubilee	Carole Johnson	Open
8.07	Ask Paula for suggestions and write some notes about charities we might support	Janine Kilroy	Open
8.08	Find out who is counting on 6 <sup>th</sup> June and put them in touch with Richard and Louise	John Marcotti	Open
8.09	Buy a new altar cloth and purificator	Margaret Jennings	Open
8.10	Put a notice in the newsletter to ask for somebody to represent us on Churches Together	John Marcotti	Open
7.02	Give Richard the details of a church restorer, who might be able to help find a surveyor	Marie Linscott	Open
7.03	Get the crack in the floor checked out by a surveyor.	Richard Bannon	Open
7.04	Get quotes for redecorating the church.	Richard Bannon	Open
7.05	Get the sign outside the church updated	Richard Bannon	Open
7.06	Ask Carole Williams if she can get some quotes for a new votive candle stand	John Marcotti	Open
6.02	Provide details of the parish in Tanzania that we might affiliate ourselves with	Paula Simcoe	Open
6.03	Ask parishioners for their views on adopting a charity	unassigned	Open
6.11	Remind people about Gift Aid	Louise Poulter	Open
5.01	check whether the chalices are – or ought to be – listed in the insurance policy	Richard Bannon	Open
4.02	Insurance valuation for new chalices and ciborium	Richard Bannon	Open
4.07	Provide suggestions for wheelchair access	Richard Bannon	Open
3.09	Present a financial update to the parish after the financial year ends	Louise Poulter	Open
2.05	Quarterly financial update for the parish	Louise Poulter	Open
1.03	Appeal for more people to join the planned giving scheme.	Louise Poulter	Open

13. *Closed items*

<b>Action number</b>	<b>Description and update</b>	<b>Actionee</b>	<b>Status</b>
----------------------	-------------------------------	-----------------	---------------

<b>Action number</b>	<b>Description and update</b>	<b>Actionee</b>	<b>Status</b>
7.01	Check the contents of the shed to see if we can make some space	Bill Bishop	Closed
6.12	Remind all cleaners that the new lectern should NOT be polished	Margaret Jennings	Closed
2.06	Produce an inventory of items owned by the parish  <i>The inventory has now been produced and passed to Louise</i>	Richard Bannon	Closed
1.02	See if FHC children would like to serve on the altar.  <i>Most of them have not been seen since – the action is now closed</i>	Marie Linscott, Rosemarie Cooke	Closed