

St. Thomas More Church, Hartley Wintney

Minutes of Good Shepherds' meeting number 7 held on Tuesday 23rd March 2010

Present:

Bill Bishop (chairman), Carole Johnson, Fr Dominic Adeiza, Marie Linscott, John Marcotti (minutes),

Apologies:

Alan Bannon, Anne Stanley, Dcn Dave Morgan, Janine Kilroy, June Walsh, Kath Budd, Louise Poulter, Margaret Jennings, Marian Sandle, Pat Paul, Paula Simcoe, Richard Bannon, Rosemarie Cooke, Stephanie Bannon, Viviane Faye

1. *Previous minutes*

Previous minutes were agreed.

2. *Sacristy*

We would like to have a lockable cupboard in the Sacristy.

We need to clear some space in the sacristy for catechism classes and for children's liturgy. We might be able to move some stuff to the shed. Bill will check the contents of the shed to see if we can make some space.

Action 7.01 Bill Bishop

3. *Buildings*

We repeated our concern about the crack in the floor, which appears to be getting bigger. We understand Richard is trying to find a surveyor. Marie will put Richard in touch with a contact in Fleet who does church restoration, and who might have some contacts. **Action 7.02 Marie Linscott Action 7.03 Richard Bannon**

The church needs redecorating, but it must wait until we have learned more about the crack in the floor. When the time comes we must obtain some quotes. We'll ask if any parishioners are decorators and would be prepared to quote for the job.

Action 7.04 Richard Bannon

The sign outside the church should be updated. **Action 7.05 Richard Bannon**

4. *Living Our Faith*

We agreed the approach recommended by the Living Our Faith team from the Diocese was inappropriate to our parish so we will not adopt it. We must still do the fundraising but we will do it our own way.

We will postpone the progress meeting with Terri from the Diocese until such time as we have something concrete to report.

5. *Golden Jubilee*

Our golden jubilee is next year. We discussed how it should be celebrated. There should be both a spiritual and a social aspect.

There was a suggestion of a parish pilgrimage, perhaps to Lourdes.

We would like a new stand for the votive candles. John to ask Carole Williams to get some quotes. **Action 7.06 John Marcotti**

6. *Other business*

None

7. *Dates of next meetings*

Meetings will be on:
 Tuesday 25th May
 Tuesday 20th July
 Tuesday 21st September
 Tuesday 23rd November

8. *Open items*

| Action number | Description and update | Actionee | Status |
|----------------------|--|-------------------|---------------|
| 7.01 | Check the contents of the shed to see if we can make some space | Bill Bishop | Open |
| 7.02 | Give Richard the details of a church restorer, who might be able to help find a surveyor | Marie Linscott | Open |
| 7.03 | Get the crack in the floor checked out by a surveyor. | Richard Bannon | Open |
| 7.04 | Get quotes for redecorating the church. | Richard Bannon | Open |
| 7.05 | Get the sign outside the church updated | Richard Bannon | Open |
| 7.06 | Ask Carole Williams if she can get some quotes for a new votive candle stand | John Marcotti | Open |
| 6.02 | Provide details of the parish in Tanzania that we might affiliate ourselves with | Paula Simcoe | Open |
| 6.03 | Ask parishioners for their views on adopting a charity | unassigned | Open |
| 6.11 | Remind people about Gift Aid | Louise Poulter | Open |
| 6.12 | Remind all cleaners that the new lectern should NOT be polished | Margaret Jennings | Open |
| 5.01 | check whether the chalices are – or ought to be – listed in the insurance policy | Richard Bannon | Open |
| 4.02 | Insurance valuation for new chalices and ciborium | Richard Bannon | Open |
| 4.07 | Provide suggestions for wheelchair | Richard | Open |

| Action number | Description and update | Actionee | Status |
|----------------------|--|---------------------------------|---------------|
| | access | Bannon | |
| 3.09 | Present a financial update to the parish after the financial year ends | Louise Poulter | Open |
| 2.05 | Quarterly financial update for the parish | Louise Poulter | Open |
| 2.06 | Produce an inventory of items owned by the parish | Richard Bannon | Open |
| 1.02 | See if FHC children would like to serve on the altar | Marie Linscott, Rosemarie Cooke | Open |
| 1.03 | Appeal for more people to join the planned giving scheme. | Louise Poulter | Open |

9. *Closed items*

| Action number | Description and update | Actionee | Status |
|----------------------|--|-----------------|---------------|
| 6.01 | Ask June to be responsible for the Openers' instructions | John Marcotti | Closed |
| 6.04 | Obtain a parish remembrance book | Fr Dominic | Closed |
| 6.05 | Explain at Mass about the parish remembrance book | Fr Dominic | Closed |
| 6.06 | Tell people at Mass about the house groups | Carole Johnson | Closed |
| 6.07 | Tell Carole Williams where to find all our rotas | John Marcotti | Closed |
| 6.08 | Ask rota owners to include people's full names | John Marcotti | Closed |
| 6.09 | Ask in the bulletin for suggestions for our golden jubilee | Pat Paul | Closed |
| 6.10 | Ask at Mass for more cleaners | Fr Dominic | Closed |
| 5.04 | Update Opening and Closing instructions to include turning the heating up or down | John | Closed |
| 4.04 | Order a death register | John Marcotti | Closed |
| 4.06 | Provide keys for the church to all openers and to St Swithun's | Carole Johnson | Closed |
| 3.07 | Obtain a book for names of deceased parishioners | John Marcotti | Closed |
| 2.03 | Provide a list of internet links for potential replacements for the homily section of the newsletter and website | Alan Bannon | Closed |
| 1.04 | Produce a welcome pack for new parishioners | John Marcotti | Closed |
| 1.05 | Investigate whether Fr Dominic could have a lapel microphone | Richard Bannon | Closed |