

St. Thomas More Church, Hartley Wintney

Minutes of Good Shepherds' meeting number 3 held on Tuesday 2nd June 2009

Present:

Bill Bishop (chairman), Carole Johnson, Dcn Dave Morgan, Fr Dominic Adeiza, John Marcotti (minutes), Louise Poulter, Marian Sandle, Pat Paul, Rosemarie Cooke, Viviane Faye

Apologies:

Alan Bannon, Anne Stanley, Janine Kilroy, June Walsh, Kath Budd, Margaret Jennings, Marie Linscott, Paula Simcoe, Richard Bannon

1. *Previous minutes*

Previous minutes were agreed.

2. *Mass books*

We are still short of mass books. Maybe we can get some from a church that is closing. Deacon Dave will provide the name of whoever at the diocese deals with churches that are closing. **Action 3.01 Dcn Dave**

3. *Lectern*

Margaret asked if somebody else would choose one, possibly similar to the one at Fleet. Viviane will check with Fr Mike at Fleet to see where it came from. **Action 3.02 Viviane Faye**

Margaret offered to make up any shortfall in the price.

4. *Microphone*

Richard to check if the microphone we have actually works and if necessary purchase a new one. **Action 3.03 Richard Bannon**

5. *New chalice and ciborium*

We have received estimates of £200 each, plus assaying and hallmarking. We will put an appeal into the newsletter for collections on 21st and 28th June and 5th July. **Action 3.04 June Walsh**
Fr Dominic will appeal at mass. **Action 3.05 Fr Dominic**

6. *Masses for deceased parishioners*

We agreed that wherever possible, if one of our parishioners dies we will say a Mass for them, even if not requested by relatives. We will choose which day, invite the family, and celebrate the Mass.

Dcn Dave will ensure that all the local funeral directors know that we are now clustered with Yateley, not with Hook. **Action 3.06 Dcn Dave**

We should investigate having a book for deceased parishioners so we can pray for them. **Action 3.07 unassigned**

7. *Housebound people receiving Holy Communion*

The names of people to whom the Eucharistic ministers are receiving Communion should be notified to Father Dominic so he can read them out at Mass.

8. *Candle holders for the votive candles*

The candle holders melt. We discussed this and decided there was no fire risk because the stand is fire-proof.

9. *Birthday presents for children*

We decided to reinstate the custom of giving birthday presents to children. We will ask in the bulletin for names, birthdays and ages and maintain a book with this information. Rosemarie will organise the presents and hand them out. **Action 3.08 Rosemarie Cooke**

10. *Parish picnic*

This will be a bring-and-share picnic. We need a list at the back of the church to see who is coming. Bill will organise the wine.

11. *First Holy Communion*

Fr Dominic will track down and sign some certificates, and Rosemarie will have them laminated.

Two pews will be reserved for each of the six families.

We'll have coffee and cake after Mass.

12. *Financial update*

Louise will present a financial position to the parish after the financial year ends in August. **Action 3.09 Louise Poulter**

13. *Fr Dominic's absence*

Fr Dominic will be away from 1st July to the last week in September.

14. *Next meeting*

Next meetings will be on:
Wednesday 2nd September
Wednesday 4th November

15. *Open items*

Action number	Description and update	Actionee	Status
3.01	Find out who at the diocese deals with churches that are closing, with a view	Dcn Dave	Open

Action number	Description and update	Actionee	Status
	to seeing if we can acquire their mass books		
3.02	Find out from Fr Mike at Fleet where Fleet's lectern came from	Viviane Faye	Open
3.03	Check out our microphone and if necessary buy a new one	Richard Bannon	Open
3.04	Put appeal for new sacred vessels into newsletter	June Walsh	Open
3.05	Appeal at Mass for new sacred vessels	Fr Dominic	Open
3.06	Inform the local funeral directors know that we are now clustered with Yateley, not with Hook	Dcn Dave	Open
3.07	Obtain a book for names of deceased parishioners	Unassigned	Open
3.08	Set up a book for birthday presents for children	Rosemarie Cooke	Open
3.09	Present a financial update to the parish after the financial year ends	Louise Poulter	Open
2.01	Fr Dominic to provide us with a list of social events currently planned for St Swithun's	Fr Dominic	Open
2.02	Provide a list of internet links for potential replacements for the homily section of the newsletter and website	Fr Dominic	Open
2.03	Provide a list of internet links for potential replacements for the homily section of the newsletter and website	Alan Bannon	Open
2.04	Obtain a quote for new chalices and ciborium	Dcn Dave	Open
2.05	Quarterly financial update for the parish	Louise Poulter	Open
2.06	Produce an inventory of items owned by the parish	Richard Bannon	Open
2.07	Obtain a new glass holder for the altar candle	unassigned	Open
1.01	Rota for altar servers	Ruth Hudson	Open
1.02	See if FHC children would like to serve on the altar	Marie Linscott, Rosemarie Cooke	Open
1.03	Appeal for more people to join the planned giving scheme.	Louise Poulter	Open
1.04	Produce a welcome pack for new parishioners	unassigned	Open
1.05	Investigate whether Fr Dominic could have a lapel microphone	Richard Bannon	Open